



St. Alban Roe Parish

Letter to the Archbishop Requesting Confirmation

Once you have decided that you want to receive the Sacrament of Confirmation, it is time to formally request the Sacrament from the Archbishop. Your letter to the Archbishop must be **typed** and should clearly express:

- That receiving the sacrament is your personal decision
- Why you want to be confirmed
- That you have prepared for the sacrament through instruction, study, and prayer
- A description of the service you did for others
- The name of your sponsor and why you chose him/her
- How you intend to live and practice your faith more fully in the future

The letters **MUST** be **DELIVERED** to your teacher (Mr. Blase/Fr. Philipp/Mrs. Helfry) who will deliver them to the Archbishop. The letter should be typed and printed out; do not email it. Please, do not put the letter in an envelope. You must sign the letter with your name.

DO NOT MAIL YOUR LETTER TO THE ARCHBISHOP

Sample Letter – Write the ideas in your own words.

Home Address
City/State/Zip
Date (February 23, 2024)

Dear Archbishop Rozanski:

After much prayer and reflection, I have decided to request the sacrament of Confirmation because (write your personal reason)

I have faithfully prepared for Confirmation during the year by I have tried to be of service to others....

I am aware of my duties and responsibilities as a Catholic in today's world and I realize the importance of participation in the life of the Church. (Describe how you will participate in those duties and responsibilities)

I willingly accept this role and ask for the help of the Holy Spirit as I continue my journey in faith by....(What so you intend to do to live and practice your faith)

I have asked _____ to be my sponsor because

I feel that I am ready to receive the sacrament of Confirmation and I am asking you to grant my request.

*Sincerely,
(Signature usually is in cursive)*

Archbishop's Letter Due February 23, 2024. Before you submit a final copy, have someone proofread the letter.